



Equipping for Excellence: Share Your Projects!

Feature your agency's creative projects at the HCAW poster session at the Annual Conference Trade Show, April 6, 2010. Following our theme *Success is a Journey: Equipping for Excellence*, we're looking for ideas to share with the in-home services community.

Do you have a staff motivation program that really works? Do you have an innovation related to patient/client care that's made a notable difference in your agency? Have you made changes to an operational or administrative process that made life easier? Did you learn from a mistake **and** are you willing to share what you learned?

Please consider sharing via poster at the Spring Conference. Part of "equipping for success" is coming away from the conference with proven ideas attendees can implement in their own agencies. Let others learn from your experience. And get ideas from your colleagues.

Posters will be displayed during the trade show and following reception.

Besides the following basic guidelines, the only limits are your creativity and your talent.

Poster Preparation Guidelines

Poster presentations should be developed to be self-explanatory using photographs, charts, graphs, or illustrations to enhance the text.

The following guidelines apply in the preparation:

1. All poster proposal applications must be submitted no later than March 8. (Application is on page three of this document.)
2. You will receive confirmation of your participation no later than March 15, 2010.
3. Because of space limitations, all posters must be no larger than 36" x 48".
4. The content must be educational in nature. No advertising is permitted.

5. So that all conference participants may benefit, we request that you bring your poster to the DoubleTree Guest Suites, SouthCenter, as close to the conference start as possible and that it remain on display until the end of the trade show.
6. Please plan on having someone be at your poster during the Silent Auction Reception, where presenters will have the opportunity to answer questions about their subjects.

We look forward to showcasing all your ideas, expertise and talents.

HCAW 2010 Conference Poster Submission Application

Name: _____

Agency: _____

E-mail: _____

Daytime Phone: _____

Proposed Poster Title: _____

Brief Content Description: _____

Poster Author(s)/Contributor(s): _____

Please return you application to HCAW by March 8, 2010. You may send it via e-mail to Wendi, wendi@hcaw.org, or fax it to 425-771-9588.